



**BIDDING DOCUMENT  
FOR  
SUPPLY OF MANNEQUIN FOR ESTABLISHMENT OF SKILL LAB  
AT  
RAJIV GANDHI WOMEN AND CHILDREN HOSPITAL, PUDUCHERRY**

**TENDER NO 3 - PSHM/P1/2016-17/349, DATE : 20-03-2017**

**LAST DATE FOR SUBMISSION OF TENDER: 31-03-2017 at 4.00 p.m.**

**DATE & TIME FOR OPENING OF TENDER (Technical Bid): 03-04-2017 at 11.00 a.m.**

**PONDICHERRY STATE HEALTH SOCIETY  
Government of Puducherry  
Victor Simonel Street,  
2<sup>nd</sup> Floor Health Directorate Complex,  
Puducherry - 605001.  
Telephone:0413-2224039,2224059,  
Email-nrhmpudicherry@yahoo.co.in**



Phone: 0413-2224039; Fax: 0413- 2224059  
Email : nrhmpudicherry@yahoo.co.in



Government of Puducherry  
**Puducherry State Health Mission**  
**Mission Secretariat**  
2<sup>nd</sup> Floor, Victor Simonal Street,  
Health Directorate Complex, Puducherry – 605 001

### Invitation for Bids

Sealed bids (under two bid system) are invited from intending manufacturer / Accredited Dealers /Direct importers for supply of **MANNEQUIN FOR ESTABLISHMENT OF SKILL LAB AT RAJIV GANDHI WOMEN AND CHILDREN HOSPITAL, PUDUCHERRY.**

<b>TENDER NO.</b>	<b>DATED:</b>	
CLOSING DATE & TIME FOR RECEIPT OF BIDS	31-03-2017	AT 4.00 PM
BIDS OPENING DATE AND TIME	03-04-2017	AT 11.00 AM

#### 1. Bid Schedule:-

<b>Name of the Dept.</b>	<b>Name of Item</b>	<b>EMD (Bid Security)</b>
Puducherry State Health Mission, Health Department	<b>MANNEQUIN</b>	2.5% of the total cost of the Mannequins subject to a maximum of Rs.50,000/-

2. Bidding documents are available at this office during the office hours on all working day from ----- Till a day prior to the closing date of receipt of Bid indicated above. The bidding documents can also be downloaded from the official web site [www.nhmpuducherry.org.in](http://www.nhmpuducherry.org.in)

3. Henceforth, any corrigendum / addendum related to this Bid may kindly be seen at the Official website [www.nhmpuducherry.org.in](http://www.nhmpuducherry.org.in)

4. It is the responsibility of the bidders to ensure that their bids are dropped in the tender box in this office i.e. Pondicherry State Health Society, Victor Simonal Street, 2<sup>nd</sup> Floor, Health Directorate , Puducherry 605 001 by the closing date and time stipulated above for receipt of bid, failing which the bid would be considered late and rejected.

5. The bid documents are not transferable.

6. The Vendor shall quote only for one model against the specification of the mannequin shown in the Bid document.

**(Dr. T.KALIMUTHU)**  
**Mission Director**

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## SCHEDULE – 1

### Terms and Conditions:

1. This Invitation for Bids (National Competitive Bidding) is open to all eligible manufacturer and/or their accredited dealers and Direct Importers.
2. Bid must reach the office of the Mission Director, Pondicherry State Health Society, Victor Simonal Street, 2<sup>nd</sup> Floor, Health Directorate Complex, Puducherry 605 001 by 4.00 p.m. on 31-03-2017. Late Bid will not be accepted under any circumstances and for reasons what so ever.
3. All Bids duly sealed must be addressed to the Mission Director, Pondicherry State Health Society, Victor Simonal Street, 2<sup>nd</sup> Floor, Health Directorate Complex, Puducherry 605 001 and tender Number should be **super scribed prominently** in the covering envelope along with full name and address of the Bidder.
4. The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Mission Director, herein after referred to as “the Purchaser” will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.
5. It is the responsibility of the Bidder to ensure that their Bid, whether sent by post or by courier or by person are dropped in the Tender Box in the office of the Mission Director, Pondicherry State Health Society, Victor Simonal Street, 2<sup>nd</sup> Floor, Health Directorate Complex, Puducherry 605001 within the stipulated date and time as mentioned in the tender document. The Pondicherry State Health Society, Puducherry will not undertake any responsibility whatsoever for postal delay in the process of submission of Bids.
6. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in any respect will be at the bidder’s risk and may result in the rejection of its bid.
7. Telegraphic Tender / Tender through FAX will not be considered.
8. The Chairman, Procurement Committee (Mission Director, PSHM) is competent to accept a tender in whole or in part and shall have the right to reject any /all the tenders without assigning any reason thereon.

9. **Bidders shall submit their bids in two parts as under:**

a) **Technical bids**, in duplicate, consisting of technical details bringing out clearly in a separate sheet, the deviations in specifications if any from that of 'Technical Specifications' and also clause-by-clause compliance of specifications along with the commercial terms and conditions and bid security. Bidder should submit a soft copy (in CD) of Technical Bid in MS WORD format (only technical specifications/details of the goods and services proposed to be supplied under contract) to help in preparation of Comparative Statement which should be inserted in the Technical Bid (Original Copy).

Any discrepancy between soft and hard copy, the hard copy (printed and signed documents) shall prevail.

b) **Price bids** showing only prices in a separate sealed cover inside the main cover.

c) It may be noted that when the main cover is opened on the date and time scheduled for Bid opening, only the technical bids will be opened and read out in public.

d) Bidders whose technical bids are found substantially responsive will be informed of the date and time of opening of their price bids. Price bids of others will not be opened by the Tender Committee. The Bids should be duly marked and sealed, as "Original", and "Duplicate". The sealed bids viz. Original, and Duplicate of Technical and Price Bids as mentioned above should be put together finally in a big envelope, which should be sealed as per the clause 3 above.

10. It may be noted that Technical bids will be opened and read out in presence of bidders or their authorized representative if they desire to remain present on the date and time scheduled for Bid opening.

11. The original and duplicate copies of the bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. Written power-of-attorney accompanying the bid shall indicate the letter of authorization. The person or persons signing the bid shall initial all pages of the bid, except for un-laminated printed literature.

12. In the event of any discrepancy between original and duplicate bids, the original shall govern.
13. The bidder shall complete the bid forms and the appropriate price schedule (**Annexure-II and Annexure-III**) furnished in the bidding documents, indicating for the goods to be supplied, a brief description of the goods, their country of origin, quantity and prices.
14. To assist in the examination, evaluation and comparison of bids, the purchaser may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought, offered or permitted.
15. Preliminary examination: The purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required EMD has been furnished, whether the document have been properly signed, whether the bid validity is as required and whether the bids are generally in order.
16. Bid from accredited dealers without proper authorization from the manufacturers shall be treated as non-responsive and shall be rejected.
17. **Company participating in the tender should have 3 years standing in the supply of the Mannequin. Similar equipments should have been supplied to a reputed hospital / medical college. List of colleges / Hospitals where such Mannequin have been supplied in the last three years should be enclosed along with performance certificate from such Hospital / College on the satisfactory maintenance of the Mannequin supplied / maintained.**  
  
**In case of imported Mannequin, third party inspection report must be produced along with the supply of the equipment.**
18. The bid shall remain valid for 180 (Hundred Eighty) days after the date of bid opening. The Purchaser shall reject a bid valid for a shorter period. In exceptional circumstances, the purchaser may solicit the bidder's consent to an extension of the period of tender validity. The request and the responses thereto shall be made in writing. The EMD (bid security) provided under clause 20 shall also be suitably extended. A bidder may refuse the request without forfeiting its bid security. A bidder granting the request will not be required nor permitted to modify its bid.

19. The contract should be completed within 45 days from the issue of formal supply order.
20. **The bidder must furnish EMD (bid security) as per the schedule of requirement unless otherwise exempted under Govt. Orders/Rules in force.** Each tender must be accompanied by an Earnest Money Deposit amount of Rs. 50,000/- in the form of demand draft in favour of **Pondicherry State Health Society, payable at Puducherry.** Bank guarantee or payment in any other form will not be accepted for E.M.D.
21. **The Demand Draft towards EMD should be furnished along with Technical Bid. Non enclosure of EMD with the Technical Bid will result in rejection of the bid without further scrutiny.** In the case of firms which are registered with the DGS&D, attested Photostat copy of the certificate issued by the DGS&D should be furnished along with the tender for exempting them from payment of security deposit / E.M.D. **Exemption will be admissible only for those items which are approved by the DGS&D. It may be noted that as registered firm, the tenderer is expected to abide by the general conditions of the contract governing the DGS&D rate contract as well as this Mission's terms and conditions, as amended from time to time.** Failure on the part of tenderer to abide by the terms and conditions may result in the cancellation of the contract.
- NOTE: Exemption from payment of E.M.D. /S.D is not admissible to Direct Importer irrespective of registration with the DGS&D** Unsuccessful bidder's EMD (bid security) will be discharged / returned as promptly as possible. The bidders are advised in their own interest to send a pre-receipted challan along with their bid so that the return of EMD (bid security) after the bid have been rejected, is made within the stipulation period.
22. The successful bidder's EMD (bid security) will be discharged /returned upon the bidder executing the contract and after furnishing the Performance security, pursuant to clause 33
23. The prices must be quoted in Indian Rupees. Bids, where prices are quoted in any other way shall be treated as non-responsive and rejected and no change at a subsequent date is allowed due to the change in the convertibility of Indian rupees. The bidder shall indicate on the appropriate price schedule (Annexure-III) attached to these documents the unit prices and total bid prices of goods it proposed to supply under the contract.
24. Rate quoted should clearly mention one year complete warranty

25. Tender should be submitted detailing the specifications of **Mannequin**. Expected specifications are given in the schedule. When the offer is for an item having different specifications / features, functions, the difference between the item called for and the one offered by the tenderer shall be **highlighted** in the offer itself. The advantages shall also be mentioned.
26. **The brochures / leaflets of product shall also be enclosed with the tender.**
27. The tenderer should produce attested photocopy of the current manufacturing licence issued by the competent authority including its period of validity. **In the case of imported items, the price quoted should be inclusive of Freight and Insurance charges.** The Indian customs tariff number under which the customs duty or excise duty has been assessed should also be indicated. The Customs Duty Exemption Certificate will be issued by the competent authority of the Union Territory of Puducherry towards the exemption from the payment of Customs Duty in respect of item to be supplied to Puducherry State Health Mission. Basic Customs Duty and Special Additional duties if any to be payable shall be mentioned clearly in the Price Bid. The tenderer should note that the Mission do not undertake to provide import licence and the acceptance of any tender shall not imply such an undertaking on the part of the Mission.
28. (i) In case of imported items, the supplier should arrange for Customs Clearance at his/their Expense.  
(ii) Demurrage charges and incidental charges if any shall be borne by the supplier.  
(iii) The consignment shall be transported to the Rajiv Gandhi Women & Children Hospital, Puducherry at the risk and expense of the supplier.
29. **Purchaser's right to accept any bid and to reject any or all bids:** The purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject any or all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the purchaser's action.
30. **Evaluation of Quotations:**
- a. The Bids Shall be Evaluated based on the Technical Specification for the Mannequin its warranty Provided by the firm, and the lowest rate will be arrived at comparing the rates for each mannequins and the total cost for the whole lot of mannequins required for the Hosptial.

**Notification of award:** Prior to the expiration of the period of bid validity, the purchaser will notify the successful bidder in writing, by registered letter or by cable or telex or fax (to be confirmed in writing by registered letter), that its bid has been accepted. The notification of award will constitute the formation of the contract.



31. **Signing of contract:** At the same time, the purchaser notifies the successful bidder that its bid has been accepted, the purchaser will send the bidder the contract form provided in the bidding documents, incorporating all agreements between the parties. The successful bidder shall sign and date the contract form provided in the document. A registered Power of Attorney is to be supported with the bid in favour of the person(s) who will sign the bid as well as contract form if contract is awarded. (**Annexure-XII**)
32. **Performance Security:** Immediately after the receipt of notification of award from the purchaser, the successful bidder shall furnish the Performance Security. The supplier shall furnish Performance Security in the form of Bank Gurantee to the purchaser for an amount of 5% (**Five percent**) of the order value, valid for the period of six months beyond the warranty period. In case of foreign companies 5% Bank guarantee on the basis of L.C. covering the warranty period of minimum 3 years should be produced towards Security Deposit. However, if the supplier fails to execute the order or fails to perform the services as per contract in addition to other panel actions, the performance security shall be encashed & the amount forfeited.
33. Failure of the successful bidder to comply with the requirement of clause 31 or clause 32 shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD (bid security), in which event the purchaser may like the award to the next lowest evaluated bidder or call for new bids.
34. The proceeds of the Performance Security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract.
35. **Inspection and tests:** The purchaser or its representatives shall have the right to inspect and/or to test the goods to confirm their conformity to the contract. The purchaser shall notify the supplier in writing of the identity of any representatives for this purpose.
36. The inspections and tests may be conducted on the premises of the supplier, at point of delivery and/or at the goods final destination, where conducted on the premises of the supplier, all reasonable facilities and assistance including access to drawings and production data shall be furnished to the inspectors at no charge to the purchaser. Should any inspected or tested goods fail to conform to the specifications, the purchaser may reject them and the supplier shall either replace the rejected goods or make all alterations necessary to meet specification requirements free of cost to the purchaser, within a period of **15 (fifteen)** days of intimating such rejection. The purchaser's right to inspect, test and, where necessary, reject the goods after the good's arrival at the final destination shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by purchaser or its representatives prior to the goods dispatch from the place of manufacture.

37. Nothing in clause 36 shall in any way release the supplier from any warranty or other obligations under the contract.

**38. Qualification Criteria:**

1. The bidder must be a manufacturer or their accredited dealers and had successfully executed contracts for similar and/or identical goods in the past three years prior to the date of Tender opening. In support of this, the bidder shall furnish Performance statement in the enclosed **Annexure-I**.

2. Notwithstanding anything stated above, the purchaser reserves the right to assess the bidder's capability and capacity to perform the contract satisfactorily before deciding on award of contract, should circumstances warrant such an assessment in the overall interest of the purchaser.

**39. Warranty:**

- i. The supplier warrants that the goods supplied under the contract are new, unused, or the most recent of current models and incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship (except insofar as the design or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in India, i.e. the country of final destination.
- ii. **The warranty should be as per the period mentioned in the Technical Specification.**
- iii. The purchaser/indenter shall notify the supplier in writing of any claims arising under this warranty.
- iv. Upon receipt of such notice, the supplier shall, with all reasonable speed, repair or replace the defective goods or parts thereof, free of cost at the ultimate destination. The supplier shall take over the replaced parts/goods at the time of their replacement. No claim whatsoever shall lie on the purchaser for the replaced parts/goods thereafter.
- v. If the supplier, having been notified, fails to remedy the defect(s) within a reasonable period, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchase may have against the supplier under the contract.
- vi. The warranty for defective parts will begin de novo from the date of replacement. Supplier will pay customs duty and all expenses up to the destination for the replaced part.

**40. Reasonability of rates/ firm price:**

i. The bidder shall certify that the rates quoted are the lowest ones for any institution in the country.

ii. During the period of the contract, if the price of any tendered item is reduced due to any reason including any Law or Act of the Central/State Government, the bidder shall be statutorily bound to intimate the reduced rates immediately to the purchaser and shall charge the reduced rates. The purchaser is empowered to unilaterally effect such reduction as is necessary in rates, in case the bidder fails to notify or fail to agree to such reduction of rates.

iii. Subject to the condition stipulated above, the prices shall remain firm for the validity period of tender and on no account any increase in price shall be entertained till completion of the tender period.

iv. No bidder will be allowed at any time on any ground whatsoever, to claim revision of or modification in the rates quoted by him. The representation of the bidder that computation/ typographical or clerical error etc. has been committed in the bid and request for reversion on such plea shall not be entertained after opening of the bid.

**41. Contacting the Purchaser:** No bidder shall contact the purchaser on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. Any effort by a bidder to influence the purchaser in the purchaser's bid evaluation, bid comparison or contract award decisions shall result in the rejection of the bidder's bid and also banning of business dealings with the bidder for a period of three years from the date of such ban.

**42. Documents establishing good's eligibility and conformity to bidding documents:**

The bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services, which the bidder proposes to supply under the contract. The documentary evidence of the goods and services eligibility shall consist of a statement in the price schedule. The documentary evidence of the goods and services conformity to the bidding documents may be in the form of literature, drawings and data and shall furnish:

i. A detailed description of the goods essential technical and Performance characteristics,

ii. A clause-by-clause commentary on the purchaser's 'Technical Specification' demonstrating the goods and services substantial responsiveness to those specifications or a statement of deviations and exceptions to the provisions of the 'Technical Specifications

43. **Definition of Technical Specification:** For purposes of the commentary to be furnished to clause 43 (ii) above, the bidder shall note that standards of workmanship, material and equipment and references to brand names or catalogue numbers designated by the purchaser in its 'Technical Specifications' are intended to be descriptive only and not restrictive. The bidder may substitute alternative standards, brand names and/or catalogue numbers in its bid, provided that it demonstrates to the purchaser's satisfaction that the substitutions are substantially equivalent or superior to those designated in the 'Technical Specifications'.

44. **Statutory taxes/ duties :**

In case of any enhancement of Taxes and/ or duties or levy of fresh Taxes/ duties due to Statutory Act of the Govt., after date of submission of the tenders and during the contractual delivery period, additional or fresh levies so imposed will be allowed to be claimed as extra without any change in the price structure approved under the tender. For this purpose, the supplier shall produce a certificate from the authority concerned certifying that the item supplied falls under particular tariff resulting in additional/ fresh levies for the supplied item. However, the same shall not be borne by the purchaser in case such levies become applicable after expiry of the contractual delivery period stipulated in the contract. Further, in case the bidder has been enjoying Excise Duty exemption on any criteria like turnover etc. and at a later date, during currency of the contract, even if Excise Duty becomes chargeable on goods manufactured, the same shall be to the supplier's account and shall not be borne by the purchaser.

45. **Force majeure:** The above condition of delivery period, price reduction & termination etc. are subject to force majeure conditions which are beyond the control of the supplier, do not involve fault or negligence of the supplier and are not anticipated. Such events may include but are not limited to riots, mutinies, war, fire, storm, tempest, flood, epidemics, or other exceptional causes like quarantine restrictions, freight embargoes. On specific request made by the supplier the time period of supply may be extended by the purchaser at his discretion for such period as may be considered reasonable. However, the condition shall not include scarcity of raw materials, power cut, labour dispute, failure of sub-vendor and increase in cost of raw material.

46. **Fraud & Corruption:** The bidders, suppliers & contractors shall observe the highest standard of ethics during bidding and during performance of the contract. For the purposes of this provision, the following acts shall be considered as corrupt and / or fraudulent practices –

- i. "Corrupt Practice" means offering, giving, receiving, or soliciting directly or indirectly, of any thing of value to influence the action of an official in the procurement process or in contract execution.
- ii. "Fraudulent Practice" means misrepresentation or omission of facts in order to execution of contract.
- iii. "Collusive practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non-competitive level.
- iv. "Coercive Practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process or in execution of a contract.

During the process of evaluation of a bid or proposal for award of a contract, if it is detected that a bidder directly or through agent has engaged in corrupt, fraudulent, collusive or coercive practice in competing for the contract in question, then

- i. the bid shall be rejected and
- ii. Declare the firm ineligible for a specific period or indefinitely to participate in a bidding process. In the bid document itself, an undertaking has to be furnished in the format at

**Annexure-VII.**

47. **Local conditions:** It will be imperative on the bidder to fully acquaint himself of all local conditions and factors that would have any effect on performance of the Contract. The purchaser shall not entertain any request for clarifications from the bidder regarding such local conditions nor shall accept any offer conditional to the local factors. No request for any change of price or extension of time schedule of delivery of goods shall be entertained after purchaser accepts the bid.
48. **Adjudication/Review board:** Any dispute arising out of or during execution of the contract shall be settled with mutual agreement through an Adjudication/ Purchase Committee Nominated by the Secretary (Health)/ Chairman Executive Committee of Pondicherry State Health Society.
49. **Saving clause:** No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.
50. **Laws governing the contract & jurisdiction:** The contract shall be interpreted in accordance with the laws in force in India. All disputes shall be subject to the jurisdiction of the Union Territory of Puducherry.

## 51. **Payment Terms:**

1. **Source of Fund:** The Pondicherry State Health Society, Govt. of Puducherry has received Grants from Ministry of Health & Family Welfare Services, Government of India (Domestic support) for the Financial Year 2016-17 and intends to apply a portion of this fund to eligible payment under the contract as per Record of Proceedings issued.
2. **Procedure for payment:** The paying authority on production of the following documents shall make Payment as below.
  - a. Invoice in triplicate are to be submitted to the paying authority along with the other documents after completion of the supply.
  - b. Stock Entry Certificate is to be obtained in the body of the Invoice in triplicate.
  - c. The original Challan Copy.
  - d. Test certificates.
  - e. Warranty certificates.

52. Supply should be made within the delivery period mentioned in the tender or 2 months from the date of issue of the supply order whichever is earlier. **In case of delayed delivery, penalty at the rate of 1% per week, of cost of the items not supplied will be levied. If the delay exceeds 4 weeks the order will be treated as withdrawn; unless otherwise the delivery time is extended by the indenting officer.**

53. **The bidder must submit the following documents along with the others as mentioned above in the Technical Bid with their tender:**

- i. Up to date valid VAT registration certificate.
- ii. Up to date valid manufacturing license.
- iii. GRN/TIN and PAN. Income Tax clearance certificate for the last five years i.e. 2010-2011 to 2015-16 should be enclosed to the tender. If the tenderer is not an Income Tax assessee, a non-assessee certificate issued by the Income-Tax Department should be enclosed.
- iv. Literature/catalogue/leaflet in support of the tendered item.
- v. Up to date dealer/ distributor certificate.
- vi. ISO/GMP and other quality certificate issued from competent authority.
- vii. Undertaking in the form at **Annexure-VI** confirming acceptance of all terms and conditions of the tender
- viii. An undertaking on fraud and corruption as per **Annexure-VII**.
- ix. Manufacturer Authorization letter as per the format enclosed at **Annexure-VIII**.
- x. The bidders shall duly fill in the agreed terms and conditions as per **Annexure IX**.

**54. Additional Terms and Conditions:**

- a. Total monetary value of similar nature of work performed during each of the last three years must be furnished by the bidders which are as follows:
  - i. Experience in works of a similar nature and size for each of the last three years, and details of works underway or contractually committed; and clients who may be contacted for further information on those contracts;
  - ii. Authority to seek references from the Bidder's Bankers;
  - iii. Information regarding any litigation, current or during the last three years in which the Bidder is involved, the parties concerned, and disputed amount;
- b. Bids from Joint ventures are not acceptable.
- c. The bidder must be a profit making one for the last three years.
- d. Bid shall be type – written and correction, if any, in the bid shall invariably be attested with full signature by the bidder with date, failing which the bid shall be considered ineligible for evaluation. Corrections done with correction fluid shall also be duly attested.
- e. No article bearing logo gram of any other state / UT other than that of the manufacturer will be accepted.

**Address of the Purchaser/Paying authority**

**Mission Director**

**Pondicherry State Health Society**

**Government of Puducherry**

**Victor Simonel Street, 2<sup>nd</sup> floor Health Directorate complex,  
Puducherry-605001.**

**Phone: 0413-2224039 Tele Fax: 0413-2224059**

**Email: nrhmpondicherry@yahoo.co.in**

**Consignee/ Installation Site**

The Medical Superintendent

Rajiv Gandhi Govt. Women & Children Hospital,

Ellaipillaichavadi, Puducherry

**Terms of Delivery: F.O.R. Puducherry**

**Dr. T.KALIMUTHU  
(CHAIRMAN, PROCUREMENT COMMITTEE)  
Pondicherry State Health Society**

## SCHEDULE-II

### SCHEDULE OF REQUIREMENT

#### Part: I

<b>Name of the Dept.</b>	<b>Brief Description of Goods</b>	<b>Installation site</b>	<b>Deliver / Installation / Commissioning period</b>
Puducherry State Health Mission Health Department, Puducherry	Mannequins	RGGWCH, Puducherry	Maximum 45 days. However Bidders may quote earliest Delivery/Installation/Commissioning period.

#### **Note:**

1. Bidder should submit a soft copy (in CD) of Technical Bid in MS WORD format (only technical specifications/details of the goods and services proposed to be supplied under contract) to help in preparation of Comparative Statement which should be inserted in the Technical Bid (Original Copy). Any discrepancy between soft and hard copy, the hard copy (printed and signed documents) shall prevail.
2. All the materials should be well packed to avoid any breakage during transit.
3. The responsibility for providing after sale service would rest on the Principal equipment supplier.
4. The Principal shall be solely responsible for warranty period and maintenance of the equipment even if there is any change in the accredited dealer during the above period.
5. **Bidders shall submit their bids in two parts.**
6. Bid security (EMD) to be furnished in favour of "Pondicherry State Health Society, payable at Puducherry"
7. Bidders shall submit their Performance statement as per Performa along with certificate from the users and copy of the orders for the equipment quoted.

#### **PART-II:**

##### **SCOPE OF INCIDENTAL SERVICES:**

- a. Installation, Commissioning, Demonstration, Performance Supervision of on-site assembly, Start-up of the supplied Goods.
- b. Detailed Operations and Maintenance Manual for each appropriate unit of the supplied Goods are to be provided by the successful bidder.

#### **PART-III:**

##### **TERMS OF DELIVERY**

**The bid equipment has to be delivered at Rajiv Gandhi Govt. Women & Children Hospital, Puducherry.**



## **SCHEDULE-III**

### **Specifications of Mannequins and Equipments for Skill Lab**

#### **General specifications desired for all Mannequins:**

- The color of the mannequin should be Caucasian simulating Indian babies / adult in medium skin tones.
- The material of the mannequin should be of polyvinyl and silicone rubber, free from any carcinogenic agents.
- The texture of the mannequin should be soft and smooth and close to the feel of baby / adult skin as relevant. The texture must be friction free to demonstrate the desired procedure.
- The Internal parts of mannequin must be realistically sculpted, anatomically accurate and feel must be smooth / resilient / bony as relevant and suitable for simulation.
- The mannequins must be portable and any fittings used in mannequins must be of aluminum or polycarbonate or equivalent.
- The mannequin's durability must be of minimum 2 years.
- The material of the mannequin should withstand extremes of temperature (upto 45 degree Celsius)
- The supplier must ensure manufacturer's warranty / guarantee for the specifications and also against manufacturing defects.
- The manufacturing units must have an internal system of quality control and supplier should produce the process and certificate from the manufacturers.
- The supplier will be responsible for service, maintenance, replacement, etc. against any complaints up to the satisfaction of the users, irrespective of the location of manufacturing unit.

## Theme 1: Antenatal Care

**Skill station:** Antenatal abdominal palpation and auscultation of fetal heart sound

### HUMAN FETUS REPLICAS

#### Features:

- Human fetus replicas should be very close to real
- Human fetus replicas should have actual size showing external development and growth of the fetus for corresponding gestational age
- Human fetus replica should be available to represent different gestation period- 5th and 7th month
- Human fetus replicas should have features, color and skin texture simulating Indian babies
- Human fetus replicas should be feasible for teaching external development and growth of the fetus
- Human fetus replicas should be flexible enough to fit inside the abdominal palpation mannequin while demonstrating the Leopold maneuver during pregnancy

### 2. ABDOMINAL PALPATION MANNEQUIN FOR LEOPOLD MANEUVERS DURING PREGNANCY

#### Features:

- ❖ The abdominal palpation mannequin should have full size adult female lower torso (abdomen and pelvis)
- ❖ The abdominal palpation mannequin should have a one-piece full term fetus with palpable fontanelles, spine, shoulders, elbows, and knees.
- ❖ The abdominal palpation mannequin should have upper and lower inflatable cushions with independent inflating devices in the abdominal part of the mannequin
  - Lower cushion when inflated should raise the fetus to desired position
  - Upper cushion when inflated should create a firm abdomen as in the ninth month of pregnancy
- ❖ The abdominal mannequin should be able to accommodate the fetus in vertex, breech, or transverse positions.
- ❖ The abdominal mannequin should have the facility to accommodate the fetus of different gestational age, demonstrate vertex / Breech / transverse position delivery, and attach the perineum to demonstrate the episiotomy repair.

### 3. Dictaphone

- Dictaphone should be able to give a simulation of fetal heart sound
- Dictaphone should have 4GB Digital Voice Recorder
- Dictaphone voice recorder should work for recording digitally all the voices and reproduce it with good quality sound.
- Dictaphone should have different recording settings.
- Dictaphone should have digital pitch control / facility for different Scene Selection
- Dictaphone should have Intelligent Noise Cut / Low Cut Filter / Digital VOR
- Dictaphone should have Linear PCM / MP3 / WMA / AAC Playback
- Dictaphone should have Track Mark

## **Theme 2: Intranatal care**

### **Skill Station:**

1. Pelvic examination includes cervical dilatation and pelvic assessment
2. Normal Delivery
3. AMTSL & Checking placenta
4. Initial dose of MgSO<sub>4</sub> for severe pre-eclampsia / eclampsia management.
5. Episiotomy repair
6. Initial Management of atonic PPH
7. Complicated delivery ( Twin , breech, shoulder dystosia, ventose and Forceps)

### **CHILD BIRTH SIMULATOR ALONG WITH ATTACHMENT FOR CERVICAL DILATATION ( CLOSED OS,4 CM, 6CM, 8CM, FULLY DILATED CERVIX)**

#### **Features:**

- ❖ Should have hemi pelvis of adult female with anatomical landmarks like pelvic cavity, spine etc. Should have manual mechanical birthing system to enable the user to control the rotation and speed of fetus delivery etc.
- ❖ Should have articulating fetal baby with adaptors to fit with manual birthing system
- ❖ Should be versatile to change the position of the fetus during the process of birth including descend, flexion, extension, internal and external rotation, restitution.
- ❖ Should have features for training normal and breech deliveries
- ❖ Should have Inflatable cushions to lift fetus for Leopold maneuver during pregnancy
- ❖ Shall have adaptive birth canal to demonstrate dystocia and deal with its relief
- ❖ Should have features to demonstrate cord prolapse
- ❖ Shall allow demonstration and practice of placenta previa
- ❖ Should have cervical dilatation attachment for closed Os, 4cm, 6cm, 8cm and fully dilated cervix
- ❖ Should have features simulating / represent conditions of the cervix and vagina prior to labor, during labor and at birth in a primigravid woman

### **Additional Accessories :**

- ❖ One detachable padded stomach cover
  - ❖ Detachable Manual mechanical birthing system with mounting flange
  - ❖ One fully articulating fetal baby with adaptors to fit with manual birthing system
  - ❖ One elevating cushion for Leopold maneuvers
  - ❖ 6 detachable dilating cervixes
  - ❖ 6 detachable Vulva
  - ❖ 9 vulvar inserts
  - ❖ 6 placentas
  - ❖ 9 umbilical cords
  - ❖ One 48 hour postpartum uterine activity assembly
  - ❖ One postpartum perineal insert
  - ❖ Reusable episiotomy repair module (set of 3 including medial tears, mediolateral tears and standard mediolateral episiotomy)
  - ❖ 2 sets cervical dilatation attachment for closed Os, 4cm, 6cm, 8cm and fully dilated cervix .
- 

### **2. POSTPARTUM SUTURING TRAINER**

- ❖ Should enable use of standard needle holder with “00” or “000” chromic sutures
- ❖ Should have three separate modules for episiotomy
- ❖ Should have one model featuring medial episiotomy with tears in labia-minora
- ❖ Should have one model featuring mediolateral episiotomy with peri-urethral tears
- ❖ Should have one model featuring standard episiotomy
- ❖ Should have features to attach with child birth simulator

### **Additional accessories:**

- ❖ 3 nos. of medial episiotomy model with tears in labia-minora
- ❖ 3 nos. of mediolateral episiotomy model with peri-urethral tears
- ❖ 3 nos. of mediolateral episiotomy model

### **3. MANNEQUIN FOR SIMULATION AND MANAGEMENT OF PPH:**

- ❖ The mannequin should be highly realistic for simulating postpartum hemorrhage
- ❖ The mannequin should have features to manually control the amount of bleeding and the conditions of uterus.
- ❖ The mannequin should have features to control dilation of the cervix.

- ❖ The mannequin should have the following
  - Full term fetus with placenta and umbilical cord
  - Blood concentrate
  - Fluid collection tray
  - Fluid drain
  - Urine catheter
  - - 20 ml syringe
  - - Carrying bag
  
- ❖ The mannequin should have features for training the following
  - Urine catheterization
  - Normal delivery
  - Complete and Incomplete placenta delivery
  - Oxytocin injection
  - Controlled cord traction
  - Bimanual compression of uterus

#### **4. INTRAMUSCULAR INJECTION TRAINING MANNEQUIN**

- Intramuscular injection training mannequin should have a lifelike human lower torso with intramuscular injection site in upper outer quadrant of palpable gluteal region on both side (left and right).
  
- Intramuscular injection training mannequin should have facility for detaching the upper portion and illustrating the anatomical details of posterior side of the simulator, deep anatomic structure of the head of femur, the shaft of femur, the sciatic nerve, deep layers of muscles, major blood vessels and aspect of bony pelvis underlying the gluteus muscles - at any one side - by hand painted or molded as relevant.
  
- Intramuscular injection training mannequin should have Intramuscular injection in ventrogluteal site below iliac crest on both side(left and right)
  
- Intramuscular injection training mannequin should have facility for giving Intramuscular injection in lateral thigh at any one side

## Theme 3: Complication Management (MNH)

### Skill Station:

1. BCA approach
2. Management of Shock (IV catheterization and Urinary catheterization)

#### 1. ADULT CPR MANNEQUIN

- ❖ Adult CPR mannequin should have features to demonstrate opening of airway, head tilt / chin lift and jaw thrust techniques.
- ❖ Adult CPR mannequin should have disposable airways
- ❖ Adult CPR mannequin should have removable, reusable faces
- ❖ Adult CPR mannequin should have a “clicker” which confirms correct compression depth
- ❖ Adult CPR mannequin should have compression spring for consistent resistance
- ❖ Adult CPR mannequin should have weight: 3.9 kg and H x W x D: 25 in x 8.5 in x 13.5 in
- ❖ Additional Accessories:
  - 6 reusable mannequin faces
  - 6 airways
  - 50 mannequin wipes

#### 2. ADULT IV TRAINING ARM KIT

- ❖ Adult IV training arm should have full adult arm with clenched fist and tourniquet position
- ❖ Adult IV training arm should be suitable for practicing IV injections
- ❖ Adult IV training arm should have prominent venous network
- ❖ Adult IV training arm should have anatomically located venous grooves, fitted with soft latex tubes, closely simulating consistency of human veins
- ❖ Adult IV training arm must have a pliable translucent latex skin stretched over venous network
- ❖ Adult IV training arm should have cephalic, basilic, antecubital, radial, and ulnar veins
- ❖ Adult IV training arm should have veins in dorsum of hand
- ❖ Adult IV training arm should feature ‘realistic pop’ as needle enters vein
- ❖ Adult IV training arm must have a Smoked Lucite base with metal stand
- ❖ Adult IV training arm veins and skin must be replaceable
- ❖ Additional Accessories:
  - 4 set of kit with simulated blood concentrate, pressure bulb, blood dispensing bag
  - 4 sets of spare arm skin for future replacement

## **FEMALE CATHETERIZATION MANNEQUIN**

- Female catheterization mannequin should have adult female lower torso with realistic vulval area and urethral opening
- Female catheterization mannequin must have internal bladder reservoir for standard catheterization exercises
- Female catheterization mannequin should have external reservoir bladder mounted on Smoked Lucite with metal stand
- Female catheterization mannequin should have modular urethral valve to prevent fluid leakage
- Female catheterization mannequin should have inflatable internal bag to lift the bladder anteriorly
- Female catheterization mannequin should have detachable upper skin to show bladder, inflatable bag and foam
- Female catheterization mannequin should show connection to bladder and vagina with locking ring and rectum
- Female catheterization mannequin should have removable urinary assembly
- Additional Accessories :
  - 6 spare bladder tanks
  - 6 urethra inserts

## **Theme 4: Essential Newborn care**

### **Skill Stations:**

1. Essential New Born Care
2. New Born Resuscitation
3. KMC
4. Measurement of Body Temperature –Newborn
5. Radiant Warmer
6. Use of Suction machine
7. Setting up an IV line on child arm
8. Inserting NG Tube
9. Phototherapy
10. Glucometer
11. Oxygen administration
12. Nebulization and Multi dose inhaler

## 1. ESSENTIAL NEW BORN CARE & RESUSCITATION MANNEQUIN

- ❖ The Newborn mannequin should be realistic in size and appearance and also natural weight, feel and touch.
- ❖ Newborn mannequin should have features for training essential newborn care (ENBC) and newborn resuscitation.
- ❖ Newborn mannequin should facilitate effective bag and mask ventilation, chest must rise only with correct technique.
- ❖ The newborn mannequin should include the following:
  - Squeeze bulbs for simulation of cord pulsation, spontaneous breathing, auscultation of heart sound and cry

### ❖ Additional Accessories:

- 4 External umbilical cords and 6 umbilical ties
- 4 baby sheets or towels
- 2 Head cap
- 2 Neonatal mucus sucker (easy to open, clean, autoclavable and reusable)
- 2 Training Stethoscope

## 2. NORMAL NEW BORN BABY MANNEQUINE (KMC)

- Newborn mannequin should weigh close to normal newborn (2.5 – 3.5 kgs)
- Newborn mannequin should have actual size showing external development & growth
- Newborn mannequin should be close to normal skin colour, texture and bony feel
- Newborn mannequin should have moving head, flexible upper and lower limbs
- Newborn mannequin should have baby cap, nappy, mittens, socks, Kangaroo Mother Care (KMC) dress / shawl / bed sheet (for wrapping the mother and baby)

## 3. PEDIATRIC IV ARM KIT

- ❖ Should have pediatric arm
- ❖ Should have replacement skin and multi-vein system
- ❖ Should have simulated blood pack
- ❖ Should have blood bag with tubing and connector
- ❖ Should have clamp and hook
- ❖ Should have 5 syringes
- ❖ Should have mannequin lubricant
- ❖ Additional Accessories:
  - 5 – replacement skin
  - 5 – multi – vein system
  - 3- simulated blood pack
  - 3 – blood bag with tubing and connector
  - 3- lubricant



#### **4. NG TUBE INSERTION MANNEQUIN:**

- ❖ Should look like 0-8 weeks old and Caucasian colour
- ❖ Should have soft and flexible and replaceable face skin and upper body skin
- ❖ Should offer NG exercises to demonstrate tube feeding and gastric suction
- ❖ Placing NP / OP tubes must be possible
- ❖ Should have markings for ear canal
- ❖ Should have removable internal parts

**Annexure-I**

**PROFORMA FOR PERFORMANCE STATEMENT**

(For the period of last three years)

**Tender No.**

**Date of opening:**

**Time:**

**Name and address of the bidder:**

**Name and address of the manufacturer:**

Order placed by (full address of Purchaser with phone number)	Order number and date	Description and quantity of ordered goods and services with the warranty period for similar nature of works.	Value of Order* (Rs.)	Date of completion of Contract		Remarks indicating reasons for delay if any	Have the goods been functioning Satisfactorily (attach documentary proof)
				As per contract	Actual		

**Signature and seal of the bidder**

\* Value including all taxes.

**Annexure-II**

**BID FORM AND PRICE SCHEDULES**

Tender No.

Date

The Mission Director,  
Pondicherry State Health Society,  
Victor Simonal Street,  
2<sup>nd</sup> Floor, Health Directorate Hospital Complex,  
Puducherry 605 001.

Sir,

Having examined the bidding documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver (description of goods and services) in conformity with the said bidding documents for the sum of (total bid amount in words and figures) or such other sums as may be ascertained in accordance with the schedule of prices attached herewith and made part of this bid.

We undertake, if our bid is accepted, to commence delivery within (number) days and to complete delivery of all the items specified in the contract and to perform all the incidental services within (number) days calculated from the date of your notification of award.

If our bid is accepted, we will obtain the guarantee of a bank in a sum not exceeding 10 (Ten) percent of the contract price for the due Performance of the contract.

We agree to abide by this bid for a period 365 days from the date of opening of the bid (please specify the calculated date) and it shall remain bidding up on us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this.....day of ....

Signature

(in the capacity of)

Duly authorized to sign tender for and on behalf of .....

### Annexure-III

#### PRICE SCHEDULE FOR DOMESTIC GOODS OR GOODS OF FOREIGN

#### ORIGIN LOCATED WITHIN INDIA

Sl No.	Name of The item	country of Origin	Qty	Price per unity						Unit Price including Excise Duty (a+b+c+d+e+f)	Total Price Including Excise Duty 4x6	Sales and other Taxes / duties Payable if Contract is awarded
				Ex-factory / Ex-warehouse / Ex-showroom/ Off the shelf a	Excise Duty (if any) b	Packing and Forwarding c	Inland Transportation d	Insurance and Incidental costs e	Incidental Services (including supervision) f			
1	2	3	4	5						6	7	8

Total bid price in Rupees:

In words:

Signature of bidder

Name

Business Address

Date:

Place:

Note:

1. In case of discrepancy between unit price and total price, the unit price shall prevail.
2. In case of discrepancy between amount quoted in numeric and amount quoted in words, the amount quoted in words shall prevail.

## Annexure-IV

### UNDERTAKING

To  
The President of India  
Through The Mission Director,  
Pondicherry State Health Society,  
Victor Simonel Street,  
2<sup>nd</sup> floor Health Directorate Complex,  
Puducherry 605 001.

Tender No.

Sir,

1. I, Shri \_\_\_\_\_, on behalf of M/s. \_\_\_\_\_ having registered office at \_\_\_\_\_, do hereby declare that I have gone through the terms and conditions mentioned for the above and undertake to comply with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance for a period of one year from the date of award of contract to us.
2. I/We undersigned hereby bind myself/ourselves to the purchaser to supply all the offered equipment. The rates quoted by me/us for the items tendered for are specified against each. It is certified that rates quoted are lowest quoted for any institution in India and not higher than the **MRP/ prevailing market rate**.
3. The articles shall be strictly as per specification and of the best quality as per requirement of the institution. The decision of the Office of The Mission Director, Pondicherry State Health Society, (hereinafter called the said Director) as regards to the quality and specification of article shall be final and binding on me/us.
4. We undertake to provide back up services of Trained Technical Personnel on round-the-clock basis for emergency problem.
5. We undertake and confirm that the Mannequin shall be covered by our standard warranty as shown in the requirement. In case of any defect reported, the defective part shall be replaced.
6. We agree to the conditions of the tender under which the EARNEST MONEY DEPOSIT and PERFORMANCE SECURITY DEPOSIT shall be forfeited by us.
7. We agree to accept the amount of the bill to be paid by the purchaser after completion of all codal formalities and should any amount of the bill found by the purchaser/auditors to have been over-paid; the amount so found shall be refunded by me/us.
8. We hereby undertake to supply the items during the validity of the tender as per direction given in supply order within the stipulated period.

9. We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.

10. We hereby declare that there is no vigilance/anti-corruption or court case pending against us at the moment.

**SIGNATURE**

**NAME & DESIGNATION**

**DATE**

**NAME & ADDRESS OF :**

**THE FIRM**

**SEAL**

**ANNEXURE-V**  
**UNDERTAKING**  
**ON**  
**FRAUD AND CORRUPTION**

We M/s ..... Do hereby undertake that, in competing for (and, if the award is made to us, in executing) the subject contract for supply of Equipment under tender reference no. .... Dt ..... We shall strictly observe the laws against fraud and corruption in force in the country.

Sd/-

Signature of proprietor/Partner/Director

Designation:

Seal:

**Annexure-VI**

**MANUFACTURERS' AUTHORIZATION FORM**

To

The Mission Director,  
Pondicherry State Health Society,  
Victor Simonel Street,  
2<sup>nd</sup> floor Health Directorate Complex,  
Puducherry 605 001.

Dear Sir,

Tender No. \_\_\_\_\_

We ....., who are established and reputable manufacturers of ....., having factories at ..... and ..... hereby authorize Messrs .....(name and address of agents) to bid, negotiate and conclude the contract with you against IFB No.....for the above goods manufactured by us.

No company or firm or individual other than Messrs.....are authorized to tender negotiate and conclude the contract in regard to this business against this specific IFB as also for all business in the entire territory of India.

An agency commission of .....% included in the gross ex-works price is payable to Messrs. ....

We hereby extend our full guarantee and warranty as per clauses of contract for the goods offered for supply against this Invitation for Bid by the above firm.

Our other responsibilities include:

(i).....

(ii).....

(here specify in detail manufacturer's responsibilities)

The services to be rendered by Messrs. ....are as under:

(i).....

(ii).....

(here specify the services to be rendered by the agent).

Yours faithfully,

(name)

For and on behalf of Messrs.....(name of manufacturer)

**NOTE:** This letter of authorization should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

**A copy of notarized power of attorney should also be furnished.**



**ANNEXURE-VII**

**AGREED TERMS & CONDITIONS**

Tender No. \_\_\_\_\_

A. Details of Bidder

<b>Bidder</b>	
<b>Offer Ref</b>	
<b>Contact Person:</b>	
<b>Telephone No.</b>	
<b>Fax No.</b>	
<b>E-mail:</b>	
<b>Signature:</b>	

B. Definitions

1. "Purchaser" means Mission Director, Pondicherry State Health Society or his authorized representative.
2. "Bidder" or "Tenderer" means a person or firm or company who has made an offer for supply of goods and /or service as per tender.
3. "Vendor" or "Supplier" means a person or firm or company, to whom the order is addressed for supply of goods and /or services.
4. "Site" means the premises of the Varies Health Institute in Puducherry or any other place as decided by the purchaser.

**NOTE: The questionnaire below must be duly filled in and should be enclosed with the bid. Clauses confirmed here under should not be repeated. All commercial terms and conditions should be indicated in this format. If necessary, details including deviations to the terms and conditions of the bid document, if any, should be enclosed as annexure to this questionnaire. Clauses not applicable or not relevant may be marked NA.**

Sl. No.	Description	Vendor's Confirmation (Confirmed/Noted/Deviation/furnished separately)
<b>C. Technical</b>		
1	Confirm that you meet the eligibility criteria as per bid document and have furnished relevant documents.	
2	Confirm acceptance of Technical Specification And scope of supply as per Tender Document.	
3	In case of deviations, confirm that the same have been highlighted separately.	
4	Confirm that equipment catalogue and technical data, wherever applicable, have been enclosed.	
5	Confirm that all certificates/ deviations furnished.	
6	Confirm that Earnest Money Deposited (EMD) as per bid document, for each schedule quoted, enclosed.	
<b>D. Commercial</b>		
1	It is noted that any deviations to the commercial terms and conditions shall lead to loading of prices or rejection of offer.	
2	Confirm that the quoted prices are on duly installed and commissioned at site basis including packing & forwarding (P & F) all duties and taxes viz. Excise Duty, Sales Tax/VAT, freight, insurance, installation & commissioning at site.	
3	Confirm furnishing of detail price break-up of each item showing all components of cost separately with basic price of equipment and other costs on %age of basic price to arrive at landed price in D2 above.	
4	It is noted that the statutory variations in taxes and duties within the Contractual delivery period shall be borne by the purchaser.	
5	If there is any variation or fresh imposition of Excise Duty at the time of supply due to various reasons, including turn-over, confirm that the same shall be borne by you.	
6	If 5 above is not acceptable, advise maximum possible rate of ED chargeable, which shall be loaded to you price.	
7	Confirm that in case of delay on you account any new or additional duties and taxes imposed after the contractual delivery date shall be to you account. This will be in addition to Price Reduction for Delay in Delivery.	
8	Confirm acceptance of Price Reduction Schedule for delay in Delivery @ 1% of delayed value of goods per week of delay or part thereof subject to maximum of 10% of the total order of value.	
9	Indicate Firm Delivery Period, which shall be counted from the date of placement of order and date of commissioning and acceptance of the installed equipment by purchaser's representative shall be considered as the delivery completion date.	
10	Confirm acceptance of relevant payment terms specified in the bid document	
11	Force Majeure—Delivery period, price reduction termination etc are subject Force Majeure Condition as stipulated in the bid document.	
12	Confirm that the quoted prices shall remain firm & fixed till complete execution of the order.	
13	a. In case you are a manufacturer confirm that the prices quoted are not higher in any respect than quoted / agreed prices to any Govt. Or Public Medical Institution.	

Sl. No.	Description	Vendor's Confirmation (Confirmed/Noted/Deviation/furnished separately)
	b. In case you are a dealer/ distributor / authorized agent, confirm that the prices quoted are as per manufacturer's price list with appropriated discount	
Sl. No.	Description	Vendor's Confirmation (Confirmed/Noted/Deviation/furnished separately)
14	a) Confirm that all inspection & testing charges including 3rd party inspection (if required) included in the price.	
	b) Quality Control Reports and Test Certificates, whenever applicable, shall be handed over to the purchaser along with the equipment.	
15	Confirm that erection, commissioning, trial run and handing over to the purchaser, after successful commissioning is your responsibility at no extra cost.	
16	Packing / forwarding, transportation, loading/ unloading and insurance are your responsibility. However, to protect the equipment from physical damages and/or deterioration due to weather during transit, you are to ensure proper packing & lifting arrangement. Pl confirms compliance.	
17	The material / equipment shall be guaranteed against any and all defects in design, workmanship, material & performance for a period shown in the Technical specification, from the date of commissioning and handing over to the purchaser. Should any defect detected or develop during the guarantee period, it shall be remedied promptly free of cost by the supplier and all expenses including transportation of goods necessitated for and replacement shall be done by the supplier. Pl. confirm acceptance	
18	Confirm that Performance Bank Guarantee shall be furnished for 10% of the total order value beyond 6 months after completing warranty period.	
19	Confirm acceptance of Part order.	
20	Confirm acceptance of Repeat order within 12 months from the date of basic order at same price and terms & conditions.	
21	It is noted that the purchaser would disown any responsibility / liability toward irregularity, contravention or infringement of any statutory regulations including those of patent, on manufacture or supply of goods covered by the order.	
22	Terms & Conditions indicated in this format shall not be repeated in the bid. Terms & Condition indicated elsewhere and contradicting those in this format shall be ignored. Confirm compliance	
23	Confirm that you shall observe the highest standard of ethics during bidding and in case favoured with an order, during execution of the order, without resorting to any fraud, corruption and/or coercion.	
24	Confirm that the offer shall be valid for a period of 180 days from the date of bid opening.	

**Annexure- VIII**

**PERFORMANCE SECURITY FORM (BANK GUARANTEE)**

To

The President of India  
Through The Mission Director,  
Pondicherry State Health Society,  
2<sup>nd</sup> Floor, Victor Simonal Street,  
Health Directorate Complex,  
Puducherry 605 001.

Whereas..... (name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract No..... dated.....2015 to supply (description of goods and services (hereinafter called “the contract”).

And whereas it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the contract.

And whereas we have agreed to give the supplier such a bank guarantee.

Now therefore we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of .....(amount of the guarantee in words and figures), such sum being payable in the types and proportions of currencies in which the contract price is payable, and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

**This guarantee shall be valid** for the entire period of warranty from the date of completion of order.

Place and Date  
guarantor

Signature and seal of the

**Annexure-IX**

**CONTRACT FORM**

**(To be stamped as an agreement in the court stamp paper valued Rs. 100/-)**

This agreement made the .....day of..... 2015 between the President of India through the Mission Director, Puducherry (hereinafter “the purchaser”) of the one part and (name of supplier) of (address, city and country of supplier) (hereinafter “the supplier”) of the other part.

Whereas the purchaser is desirous that certain goods and ancillary services, viz. (brief description of goods and services) and has accepted a bid by the supplier for supply of those goods and services in the sum of (contract price in words and figures) (hereinafter “the contract price”).

Now this Agreement witnesses as follows:

01. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:

- (a) the Technical Specifications,
- (b) the Terms and Conditions of the Tender Document
- (c) the Supplier’s bid and original Price Schedules and
- (d) the Purchaser’s Notification of Award

02. In consideration of the payments to be made by the purchaser to the supplier as hereinafter mentioned, the supplier hereby covenants with the purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract.

03. The purchaser hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract. Brief particulars of the goods and services which shall be supplied/provided by the supplier are as under:

Sl. No.	Brief description of goods / services	Quantity to be supplied	Unit price	Delivery terms (FOB/CIF/FOR etc)

Total value:

Delivery schedule:

In witness whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed and delivered by the said..... (for the purchaser)

in the presence of .....

Signed, sealed and delivered by the said ..... (for the supplier)

in the presence of.....